

FRUITLAND POLICE DEPARTMENT PUBLIC RECORDS REQUEST

In order to best serve the public and to as expeditiously as possible process your request for public records, all requests to examine or copy public records **MUST BE MADE IN WRITING**. Please help us in this process by filling out this form completely. Be sure to print your name, address and telephone number so that we may respond to this request.

I request: To examine the below listed report(s) A Copy of the below listed report(s)

Investigative or Accident Report under DR#/Date/Name/Location: _____

Photographs under DR# _____ (subject to additional copying cost).

Records Check, regarding the below listed person. *Note: The Fruitland Police Department can only check for records within the Fruitland Police Department and pertain to only contacts within the City of Fruitland, on said subject. Additionally, records related to Juvenile(s) are restricted.

Request records related to _____ (person records related to).

*Idaho Code 67-3008(6) states, "A person or private agency, or public agency, other than the department, shall not disseminate criminal history record information obtained from the department to a person or agency that is not a criminal justice agency or a court without a signed release of the subject of record or unless otherwise provided by law".

The Custodian of the Record(s) will mail the response to the address given below:

Person/Agency Requesting Report(s): _____

Address: _____ City/State/Zip: _____

Day Telephone: _____ FAX#: _____

**NOTICE: Records released pursuant to this request are not warranted as to completeness or accuracy. The information provided represents the dissoluble information available pursuant to Idaho Code Title 9, Chapter 3. All requests received after normal business hours (excluding holidays) shall be deemed received the next business day. We will respond to this request within 3 business days. Business days are Monday-Friday 8:00 a.m. to 5:00 p.m.*

**** THIS DOCUMENT IS A PUBLIC RECORD ****

DO NOT WRITE BELOW--FOR OFFICIAL USE

Received by: _____ Date: _____ Time: _____

Received by Custodian: _____ (Initial) Number of Pages: _____

Release: Approved Partial Approved Denied No Record Found

Date Released: _____