

April 13, 2020

A regular meeting of the Fruitland City Council was held at Fruitland City Hall on the above date at 7:00 P.M.

PRESENT: Brian Howell, Stuart Grimes, Jeff Carpenter, Kari Peterson, Ed Pierson.

ABSENT: None.

STAFF PRESENT: Bill Russell, JD Huff, Jerry Campbell, Michelle Giokas, Danny Little, Rick Watkins.

OTHERS PRESENT: None.

Mayor Howell called the meeting to order and roll was taken.

Councilor Grimes moved to approve the March 23, 2020 minutes. Seconded by Councilor Carpenter. Motion carried.

The Council reviewed a request from Payette County Recreation District to allow overnight parking of self-contained recreational vehicles in the parking lot at Mesa Park during five youth softball/baseball tournaments. The areas where this overnight parking would be allowed would exclude street parking and be limited to existing parking lots only. The dates for the overnight parking would be: May 2-3, 2020; June 5-6, 2020; June 26-27, 2020; July 10-11, 2020. Chief Huff explained they have had continued issues with people parking recreational vehicles on the streets causing additional congestion of the city streets during these events. Councilor Peterson moved to deny the overnight parking request. Seconded by Councilor Pierson. Motion carried. Police Chief Huff will discuss the instances of RV's parking on the public streets with Ted Pettet, Director of Payette County Recreation District.

The Council reviewed a proposed fee schedule to increase planning & zoning application fees. Zoning Administrator, Rick Watkins explained the last time the planning & zoning fee schedule was amended was in 2007. The purpose of the fee increase is due to increased costs in postage and engineer reviews resulting in those costs exceeding the current fee schedule. A new fee has been added to recoup expenses regarding lot line adjustment applications. The Council agreed to move forward with the public hearing process.

The Council reviewed a memo regarding an expense approval request for a new phone system for City Hall. City Clerk/Treasurer, Suzanne Percy explained the current analog phone system is over 10 years old and the motherboard of the system shorted out on Thursday, April 9, 2020 resulting in all phones located at City Hall to be non-functional. Farmers Mutual Telephone Company (FMTC) has submitted two bids to replace the current system. Mrs. Percy explained the proposed bid for a ESI eSIP System in the amount of \$10, 317.25 is the cost to purchase and own the equipment with additional charges of approximately \$300.00 per month for phone lines. The proposed bid for a Hosted PBX System in the amount of \$2,601.00 is the cost for FMTC to host the system and own the equipment. The City would pay a monthly fee of approximately \$726.00 for the selected design features and equipment leasing. Both proposals include premium phone conferencing ability. Councilor Peterson moved to approve the Hosted PBX Phone

System proposal with the initial set up fee of \$2,601.00 and additional \$726.00 per month fee. Seconded by Councilor Grimes. Motion carried.

Councilor Pierson moved to adopt Resolution No. 2020-04-Designating Spending Authority. Seconded by Councilor Grimes. Motion carried.

The Council reviewed a proposal from Neurilink to upgrade the current AV system in the Council Chambers to be able to schedule and host video conferencing and webinar meetings using Zoom Room conferencing system. The cost estimate for the upgrade is \$12,320.00. Councilor Pierson moved to table a decision until the next council meeting to allow time to gather additional information. Seconded by Councilor Grimes. Motion carried.

The Council discussed scheduling of public hearings during the Coronavirus COVID-19 Pandemic. The Council agreed to continue with normal scheduling of public hearings and to offer the option of tele-conferencing to anyone not comfortable attending a public meeting until the Statewide Stay-Home Order is lifted.

The Transportation Engineer Report was presented by Engineer, Bill Russell. Councilor Grimes moved to approve the report. Seconded by Councilor Carpenter. Motion carried.

The Council reviewed a memo from Transportation Engineer Bill Russel regarding Pennsylvania Avenue right-of-way acquisition. T-O Engineers recently prepared preliminary engineering plans along Pennsylvania Avenue from W. 1st Street to NW 16th Street. Approximately forty-one (41) parcels will require right-of-way acquisition. The City of Fruitland is considering federal-aid application to construct improvements on Pennsylvania Avenue. A key consideration is whether to acquire right-of-way prior to applying for an application/grant. Bill explained the Federal-aid Urban Applications may (or may not) receive more favorable scoring in the selection process if limited right-of-way is necessary. However, federal-aid funding would require a National Environmental Policy Act (NEPA) document approved by ITD/FHWA prior to right-of way acquisition. Bill recommends the City proceed with acquiring the proposed right-of-ways if the improvements would be completed using city funds. If the City wishes to proceed with federal-aid funding, then the City should not acquire the proposed right-of-ways. The Council agreed not to acquire the right-of ways and to request Grant Administrator, Carol Garrison to consider submitting a grant for the right-of-way acquisitions and construction of Pennsylvania Avenue.

Public Works Supervisor, Jerry Campbell explained the City has been working with Trevor Caster of Desert Rose Estates to obtain an easement agreement for the corner of NW 16th Street and N. Pennsylvania Avenue intersection. Trevor has submitted a proposed scope of work for the replacement of the block wall at the corner of Pennsylvania Avenue and NW 16th Street. Trevor has agreed that upon receipt of assurance from the City that they will replace the brick wall, then he will proceed with preparation of the easement agreement. Jerry explained the cost to replace the brick wall will cost between \$9,000 to \$11,000. Councilor Pierson moved to approve the proposed scope of work to replace the brick wall and to have City Administrator, Rick Watkins send Trevor a preliminary easement agreement. Seconded by Councilor Peterson. Motion carried.

The Council reviewed the proposed scope of work for the Payette River Sports Complex parking lot for the estimated cost of \$25,177. Councilor Pierson moved to approve the scope of work. Seconded by Councilor Peterson. Motion carried.

The March 2020 Police Department Activity Report was presented by Chief Huff. Councilor Grimes moved to approve the report. Seconded by Councilor Carpenter. Motion carried.

The March 2020 Fire Department Activity Report was presented by Chief Campbell. Councilor Pierson moved to approve the report. Seconded by Councilor Peterson. Motion carried.

The March 2020 Public Works Department Activity Report was presented by Public Works Supervisor, Jerry Campbell. Councilor Peterson moved to approve the report. Seconded by Councilor Pierson. Motion carried.

The March 2020 Building Department Activity Report was presented by Building Official, Danny Little. Councilor Pierson moved to approve the report. Seconded by Councilor Peterson. Motion carried.

Building Official, Danny Little explained Jason Eiguren of EM, LLC is requesting a building permit extension of Building Permit No. COM2019-00001 for the property located at 600 & 650 NW 9th Street, for a multi-family complex. Councilor Peterson moved to approve the building permit extension for an additional six (6) months or until the adoption of the new 2018 building codes with no further building permit extensions to be granted. Seconded by Councilor Pierson. Motion carried.

The March 2020 Ambulance Department Activity Report was presented by Ambulance Director, Michelle Giokas. Councilor Peterson moved to approve the report. Seconded by Councilor Grimes. Motion carried.

The Council reviewed an expense approval request for disinfection equipment from Ambulance Director, Michelle Giokas. Michelle explained with the current COVID-19 outbreak it has become necessary for the safety of staff to provide a better method of decontaminating the ambulances and equipment. Michelle is asking permission to purchase two (2) AMBUstat Surface Bio-Decontamination Units at \$3,700.00 each and one (1) UV Disinfection box at \$1,800.00. Councilor Pierson moved to approve the expense approval request with funds to be paid from Paramedics Fund-Capital Projects. Seconded by Councilor Peterson. Motion carried.

The March 2020 bills were reviewed by the Council. Councilor Carpenter moved to approve the bills. Seconded by Councilor Grimes. Motion carried.

Councilor Pierson moved table Executive Session pursuant to Idaho Code section 74-206(1)(b)-Personnel, until May 11, 2020 when City Attorney, Stephanie Bonney would be available. Seconded by Councilor Peterson. Motion carried.

Councilor Carpenter moved to adjourn. Seconded by Councilor Peterson. Motion carried at 9:40 P.M.

Brian Howell, Mayor

ATTEST:

Suzanne Percy, City Clerk