

April 27, 2020

A regular meeting of the Fruitland City Council was held at Fruitland City Hall on the above date at 7:00 P.M.

PRESENT: Brian Howell, Stuart Grimes, Jeff Carpenter, Kari Peterson, Ed Pierson.

ABSENT: None.

STAFF PRESENT: JD Huff, Jerry Campbell, Danny Little, Michelle Giokas, Rick Watkins.

OTHERS PRESENT: Corey Evan.

Mayor Howell called the meeting to order and roll was taken.

Councilor Grimes moved to approve the April 13, 2020 minutes. Seconded by Councilor Carpenter. Motion carried.

The April 2020 Fruitland Planning & Zoning Commission Report was presented by Zoning Administrator, Rick Watkins. Councilor Grimes moved to approve the report. Seconded by Councilor Peterson. Motion carried.

A letter of approval was reviewed from City Civil Engineer William Mason regarding the Final Plat of Zeller's Crossing Subdivision #2 as submitted by APEX Land Group, LLC. Councilor Peterson moved to approve the Final Plat. Seconded by Councilor Grimes. Motion carried.

The Council reviewed a request from Payette County Planning and Zoning for an Impact Area Recommendation regarding an application submitted by Chris Sarchiapone requesting approval of a Preliminary Plat of Auto Drive Subdivision, variance of test well, curb, gutter and sidewalk requirements. Councilor Pierson moved to send an unfavorable recommendation to Payette County Planning and Zoning based on consideration for City of Fruitland Development Standards as they relate to the impact area and recommendations made in a letter submitted by Zoning Administrator, Rick Watkins dated April 14, 2020. Seconded by Councilor Grimes. Motion carried.

The Council reviewed proposals from Neurilink and CSS Presentation Systems regarding upgrading the council chambers AV system to be able to schedule and host video conferencing and webinar meetings. Councilor Pierson moved to approve a subscription to WebEx and purchase a professional video camera as recommended by CSS Presentation Systems. Seconded by Councilor Grimes. Motion carried.

Councilor Peterson moved to extent the Declaration of Local Disaster Emergency to be concurrent with the State of Idaho Emergency Declaration. Seconded by Councilor Grimes. Motion carried.

Councilor Peterson explained she has noticed the only job description listed in the Personnel Manual is that of the City Administrator and would like to see job descriptions for all the

department heads. The Council agreed to have the department heads develop job descriptions for their positions.

Councilor Peterson discussed the current arrangement between the City of Fruitland and Payette County regarding Payette County Paramedics. The Council discussed current operations of the Ambulance Department and its financial status with Director, Michelle Giokas and City Clerk, Suzanne Percy. The Council agreed to review budgetary items during the next budget workshop to insure the Ambulance expenses are accurately recovered at no additional expense to City tax payers.

The Transportation Engineer Report was reviewed. Councilor Pierson moved to approve the Transportation Report. Seconded by Councilor Peterson. Motion carried.

The Council reviewed a memo from Public Works Director, Jerry Campbell explaining he received a call from Idaho Transportation Department explaining they have a few projects in the queue for funding that may be delayed, if the delays continue then Fruitland's funding may be moved up from 2025 to 2021 for an automatic railroad crossing at W. 1<sup>st</sup> Street. Jerry is asking the Council to make a determination on the scope of improvements to design for, and construct along W. 1<sup>st</sup> Street. Jerry listed two options for the Council to consider:

1. Improve and widen roadway with curb, gutter and sidewalk on each side of the railroad tracks and canal just far enough to encompass the asphalt tapering from the widened area back to the existing narrow roadway on each side of the tracks.
2. Widen and improve the entire length of W. 1<sup>st</sup> Street from S. Pennsylvania to S. Iowa Avenue.

Councilor Grimes moved to approve T-O Engineers to develop a scope of work and budget to widen and improve the entire length of W. 1<sup>st</sup> Street from S. Pennsylvania to S. Iowa Avenue. Seconded by Councilor Carpenter. Motion carried.

A letter of approval was reviewed from City Civil Engineer William Mason regarding a record of survey for Spruce Drive. William recommends approval of the record of survey and acceptance of the right-of-way dedication from Pelican Development to the City of Fruitland for Spruce Drive. Councilor Pierson moved to approve the record of survey and accept the right-of-way dedication. Seconded by Councilor Grimes. Motion carried.

The Council reviewed a memo from City Clerk/Treasurer, Suzanne Percy regarding the disposal of City property. Mrs. Percy explained at the April 13, 2020 City Council meeting, the Council approved the purchase of a Hosted PBX phone system to replace a non-functional ESI phone system. She is requesting permission to dispose of the ESI equipment by donating whatever equipment Farmers Mutual Telephone Company is willing to take and dispose of the rest. Councilor Grimes moved to approve the property disposal request. Seconded by Councilor Peterson. Motion carried.

Councilor Pierson moved to cancel the May 25, 2020 City Council Meeting due to the observation of the Memorial Day Holiday. Seconded by Councilor Grimes. Motion carried.

The March 2020 Finance Report was reviewed by the Council. Councilor Pierson moved to approve the March 2020 Finance Report. Seconded by Councilor Carpenter. Motion carried.

The Treasurer's Quarterly Finance Report was reviewed by the Council. Councilor Peterson moved to approve the Treasurer's Quarterly Finance Report. Seconded by Councilor Grimes. Motion carried.

Councilor Peterson moved to adjourn. Seconded by Councilor Carpenter. Motion carried at 8:24 P.M.

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Brian Howell, Mayor

ATTEST:

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Suzanne Percy, City Clerk