

December 23, 2019

A regular meeting of the Fruitland City Council was held at Fruitland City Hall on the above date at 7:00 P.M.

PRESENT: Brian Howell, Jeff Carpenter, Ed Pierson, Kari Peterson, Stuart Grimes.

ABSENT: None.

STAFF PRESENT: Bill Russell, Jerry Campbell, JD Huff, Danny Little, Samantha Herrera, Suzanne Percy.

OTHERS PRESENT: Mike Smith, Charles Otte, Craig Smith, Amanda Watson, Bill Shawver

Mayor Howell called the meeting to order and roll was taken.

Councilor Grimes moved to approve the December 9, 2019 minutes. Seconded by Councilor Carpenter. Motion carried.

The December 2019 Fruitland Planning & Zoning Commission Report was presented by Zoning Administrator, Rick Watkins. Councilor Peterson moved to approve the report. Seconded by Councilor Pierson. Motion carried.

The City ran a General Obligation Bond Election on November 5, 2019 in the amount of \$2,600,000 to fund the cost of needed renovations to City Hall and construction of a new police station. The bond failed at 65.67%. The Council agreed to run the bond election again on the May 2020 ballot. Amanda Watson and Bill Shawver, Founders of Atlas Strategic Communications presented a public relations proposal in the amount of \$16,500 not including up to \$13,000 for travel, printing, digital buy and photography. Councilor Peterson moved to accept the proposal. After further discussion Councilor Peterson withdrew her motion. Councilor Pierson moved to approve up to \$2,500.00 to develop a plan with cost options. Seconded by Councilor Grimes. Motion carried. Atlas will submit the plan with cost options in February.

Mike Smith representing APEX Land Group presented an updated Final Plat and explained this plat is for phase one of four planned phases. The plat includes 28 lots. All items recommended by the City Engineers have been met and those changes are reflected on the updated plat. Councilor Grimes moved to approve the Final Plat referencing the updated plat for Zellers Crossing Subdivision #1. Seconded by Councilor Pierson. Motion carried.

The Transportation Engineer Report was presented by Engineer Bill Russell. Councilor Pierson moved to approve the report. Seconded by Councilor Peterson. Motion carried.

The Council reviewed an agreement for professional services with T-O Engineers to administer the construction of NW 7th Street at N. Whitley Drive. T-O Engineers will provide Resident Project Representative Services in support of the construction of NW 7th Street, east of N. Whitley Drive to the railroad tracks. The City will provide a Construction Supervisor and project inspection. T-O will provide construction administration, site visit and testing services to support City of Fruitland management of the project. Total estimated cost is \$50,686.00. Councilor Grimes moved to approve the Professional Services Agreement for NW 7th Street. Seconded by

Councilor Carpenter. Roll call vote: Grimes, aye. Carpenter, aye. Peterson, aye. Pierson, aye. Motion carried.

The Council reviewed an agreement for professional services with T-O Engineers to administer the construction of NW 9th Street at N. Whitley Drive. T-O Engineers will provide Resident Project Representative Services in support of the construction of NW 9th Street, east of N. Whitley Drive. The City will provide a Construction Supervisor and project inspection. T-O will provide construction administration, site visit and testing services to support City of Fruitland management of the project. Total estimated cost is \$64,722.00. Councilor Pierson moved to approve the Professional Services Agreement for NW 9th Street. Seconded by Councilor Grimes. Roll call vote: Grimes, aye. Carpenter, aye. Peterson, aye. Pierson, aye. Motion carried.

The Water/Sewer Engineer Report was reviewed. Councilor Peterson moved to approve the report. Seconded by Councilor Pierson. Motion carried.

City Administrator Rick Watkins explained the current janitorial staff, Stephanie Brown and Amber Grosdidier have announced they will no longer be providing janitorial services for the City as of February 1, 2020. The Council agreed to have Public Works Supervisor, Jerry Campbell and Deputy Clerk, Suzanne Percy work together to get proposals from different janitorial services and report back to the Council.

Councilor Peterson discussed with the Council rather or not they wanted to address creating special parking requirements in the Downtown area. Currently, City Code requires one parking space for every 250 square feet of building in a commercial area for new construction and redevelopment. The Council agreed to evaluate parking requirements on a case by case basis if a situation is presented where the current City Code could not be met.

The Council reviewed a letter from Matt Frye, Bank President of First Interstate Bank - Fruitland Branch. First Interstate Bank will provide financing for the City of Fruitland to purchase water filtration equipment in the amount of \$432,754.00. Loan terms include 5 consecutive 1 year terms with annual renewals. Semi Annual Payments (year 1, two equal payments of \$37,500. The remaining balance to be amortized with four one-year terms at an interest rate of 4.25% fixed with a loan fee of \$250.00. Councilor Pierson moved to approve the financing of the water filtration equipment. Seconded by Councilor Peterson. Roll call vote: Grimes, aye. Carpenter, aye. Peterson, aye. Pierson, aye. Motion carried.

Councilor Pierson moved to adopt Resolution No. 2019-04 Amending Personnel Policy by transitioning the personnel pay system to bi-weekly, outlining a time clock system, and clarifying several items regarding overtime worked. Seconded by Councilor Peterson. Motion carried.

The November 2019 Finance Report was reviewed. Councilor Pierson moved to approve the November 2019 Finance Report. Seconded by Councilor Grimes. Motion carried.

Councilor Peterson moved to adjourn. Seconded by Councilor Carpenter. Motion carried at 8:35 P.M

Brian Howell, Mayor

ATTEST:

Rick S. Watkins, City Clerk