

**FRUITLAND CITY COUNCIL
MEETING MINUTES
February 10, 2025**

A regular meeting of the Fruitland City Council was held at Fruitland City Hall on the above date at 7:00 P.M.

1. MEETING OPENING:

PRESENT: Kari Peterson, Tom Limbaugh, Jeff Carpenter, Cathy Yasuda, Ed Pierson.

ABSENT: None.

STAFF PRESENT: JD Huff, Matt Brock, Brandon Tarvin, Danny Little, Rick Funk, Jesse Wetzel, Stuart Grimes.

OTHERS PRESENT: Jacob Catmull, Stephanie Cockerum.

Mayor Peterson called the meeting to order at 7:00 P.M. and roll was taken. A quorum of the Council was present.

AGENDA ITEMS:

2. Councilor Limbaugh moved to approve the January 27, 2025 minutes. Second, by Councilor Carpenter. Motion carried.

3. City Auditor, Jacob Catmull of Evans-Poulson & Catmull, CPA's presented the 2023-2024 Audit. Councilor Yasuda moved to accept the 2023-2024 Financial Audit Report. Second, by Councilor Pierson. Motion carried.

4. Citizens Requests- No comments were heard.

ADOPTED ORDINANCES/RESOLUTIONS:

5. Councilor Pierson moved to suspend the rules and read Ordinance No. 712- Amending City Code to Remove Fees and Establish Fees by Resolution, by title only. Second, by Councilor Carpenter. Motion carried. Councilor Limbaugh moved to adopt Ordinance No. 712. Second, by Councilor Pierson. Roll call vote: Limbaugh, aye. Carpenter, aye. Yasuda, aye. Pierson, aye. Motion carried.

6. Councilor Pierson moved to adopt Resolution No. 2025-01- Adoption of Comprehensive Fee Schedule. Second, by Councilor Carpenter. Motion carried.

7. CITY ENGINEER REPORTS/UPDATES:

7.1. The Transportation Engineer Report was reviewed. Councilor Carpenter moved to approve the report. Second, by Councilor Limbaugh. Motion carried.

7.2. The Water/Sewer Engineer Report was reviewed. Councilor Pierson moved to approve the report. Second, by Councilor Carpenter. Motion carried.

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7.3. The Council reviewed a memo from City Administrator Stuart Grimes regarding the ongoing water main extension project on NW 2nd Ave. A necessary adjustment has arisen to ensure the new main remains on the north side of the road, where the city prefers its placement. During the engineering phase, the locations of the main and the Pressure Reducing Valve (PRV) vault were determined based on utility maps provided by FMTC. However, these maps were somewhat unclear about the location of the fiber-optic line, which also runs along the north side of the roadway. The contractor discovered that the fiber line is positioned closer to the pavement edge than anticipated. As a result, to maintain sufficient clearance from the fiber, the water main needs to be shifted a few feet south, which would encroach into the asphalt. The change has been approved by Highway District 1 but has resulted in an additional cost of \$38,985.50.

The developers, who are funding the water main, have inquired whether the city would be willing to share in this additional expense. Considering that this water main will not only service the current developments but also provide access for future developments to the south, along with the city acquiring valuable infrastructure at a minimal cost, Stuart has asked the Council to consider the following options:

1. Contribute \$15,000 from the already budgeted economic development funds (which have a balance of \$36,700, none of which has been spent this year) to cover part of the added cost.
2. Waive the capacity fees for the projects, consistent with past practices for developments benefiting the city.

Councilor Pierson moved to approve the additional funding request. Second, by Councilor Yasuda. Motion carried.

8. DEPARTMENT ACTIVITY REPORTS:

8.1 The January 2025 Police Department Activity Report was presented by Chief Huff. Councilor Pierson moved to approve the report. Second, by Councilor Limbaugh. Motion carried.

8.2 The January 2025 Police Reserve Fund Bank Statement was reviewed by the Council. Councilor Pierson moved to approve the January 2025 Police Reserve Fund Bank Statement. Second, by Councilor Limbaugh. Motion carried.

8.3 The January 2025 Fire Department Activity Report was presented by Chief Tarvin. Councilor Pierson moved to approve the report and to allow Fruitland Fire to join the SRV Swiftwater Rescue Team. Second, by Councilor Carpenter. Motion carried.

8.4 The January 2025 Public Works Department Activity Report was presented by Public Works Director, Matt Brock. Councilor Pierson moved to approve the report. Second, by Councilor Carpenter. Motion carried.

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8.5 The January 2025 Building Department Activity Report was presented by Building Official, Danny Little. Councilor Limbaugh moved to approve the report. Second, by Councilor Carpenter. Motion carried.

8.6 The January 2025 Technology Department Activity Report was presented by IT Manager, Jesse Wetzel. Councilor Pierson moved to approve the report. Second, by Councilor Carpenter. Motion carried.

8.7 The January 2025 Ambulance Department Activity Report was presented by Ambulance Director, Rick Funk. Councilor Pierson moved to approve the report. Second, by Councilor Limbaugh. Motion carried.

SPECIAL REQUESTS/ PRESENTATIONS:

9. The Council reviewed a memo from Police Chief Huff requesting a promotion and wage adjustment for Corporal Justin Harrell to Sergeant. Councilor Pierson moved to approve the promotion to Sergeant and wage increase to \$39.00 per hour for officer, Justin Harrell. Second, by Councilor Yasuda. Motion carried.

10. Public Works Director Matt Brock informed the Council that the city's current sewer vac truck/jetter is in poor condition and requires either significant repairs or replacement. The estimated cost for repairs ranges from \$150,000 to \$200,000. Matt presented a quote from Metroquip for a new 2025 fully equipped Vactor Truck, totaling \$611,683.64. He asked the Council to consider whether they preferred to repair the existing truck or pursue the purchase of a new one. Councilor Pierson moved to proceed with exploring purchase options. Second, by Councilor Carpenter. Motion carried.

11. Public Works Director, Matt Brock explained to the council that he would like to update the Parks & Trails Master Plan to include an additional trail to run along the 75' easement of the Williams Northwest Pipeline. Councilor Carpenter moved to approve the amendment request. Second, by Councilor Limbaugh. Motion carried.

12. The Council reviewed an amendment to the Rural Idaho Economic Development Professional Grant from the State of Idaho Department of Commerce allowing for supplemental 2025 funds in the amount of \$5,000.00 to be granted to Snake River Economic Development Alliance (SREDA). Councilor Yasuda moved to approve the amendment. Second, by Councilor Pierson. Motion carried.

13. TREASURER'S FINANCIAL REPORTS AND MONTHLY BILLS:

13.1 The January 2025 Bills were reviewed by the Council. Councilor Pierson moved to approve the January 2025 Bills. Second, by Councilor Carpenter. Motion carried.

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13.2 The revised 2024 Year End Finance Report was reviewed by the Council. Councilor Limbaugh moved to approve the revised 2024 Year End Finance Report. Second, by Councilor Yasuda. Motion carried.

13.3 The revised 2024 Cash Forward Statement was reviewed by the Council. Councilor Limbaugh moved to approve the revised 2024 Cash Forward Statement. Second, by Councilor Yasuda. Motion carried.

14. ADJOURNMENT:

Councilor Carpenter moved to adjourn. Second, by Councilor Limbaugh. Motion carried at 8:01 P.M.

Kari Peterson, Mayor

ATTEST:

Suzanne Percy, City Clerk