



**ADMINISTRATIVE ZONING  
PERMIT APPLICATION**  
**OIL AND GAS WELL OPERATIONS**

200 S. Whitley Drive / P.O. Box 324, Fruitland, Idaho 83619  
Phone: (208) 452-4421 Fax: (208) 452-6145  
www.fruitland.org

- New Well/Drilling     Re-drilling     Reworking     Operator Transfer

**Part A – General Information**

**Applicant/Operator (Company):** \_\_\_\_\_

**Company Representative/Contact:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Mobile:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Surface Owner:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Mobile:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Mineral Owner:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Mobile:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Primary Responsible Individual(s) for Operations & Activities:**

**Name:** \_\_\_\_\_ **24-Hour Contact Number:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **24-Hour Contact Number:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **24-Hour Contact Number:** \_\_\_\_\_

**Site Address:** \_\_\_\_\_

**Cross Streets:** \_\_\_\_\_



## **PART B – Notices**

1. A separate application shall be made for each well to be drilled, transferred, re-drilled, reworked, converted or reactivated.
2. Every application for an oil or gas well permit must be in writing and signed by the operator, or some person duly authorized to sign on his or her behalf.
3. Every application must be accompanied by a permit fee of \$1500.00, or a copy of a fully executed Professional Contract Staff Deposit Agreement (\$1500.00). Check or money order payable to City of Fruitland.
4. Five (5) bound copies of this application with required attachments shall be submitted to the City of Fruitland Zoning Administrator's office, located at 200 S. Whitley Drive, Fruitland, Idaho 83619.
  - a. Include a digital format of application all required documents and maps.
  - b. Include an additional five (5) site plans or 24"x36" map sheets.
5. Depending on types of structures proposed to be on site, building permits and inspections may be required.

## **PART C – Required Attachments**

1. ***Route Map*** (Map on 24"x 36" map sheet showing the proposed transportation route and road for equipment, chemicals, or waste products used or produced by the oil and gas operations, including traffic volumes on the route).
2. ***Site Plan 1 – Location and Utilities***
  - a. North Arrow.
  - b. Scale.
  - c. Property lines of the subject site and all adjoining parcels platted or unplatted. Platted and unplatted parcels shall be identified with the legal description and the owner's name.
  - d. Boundaries of the property with dimensions, and with building setback lines on all sides. (refer to ordinance requirements for all setback requirements)
  - e. Location of all existing and proposed oil facilities on the oil and gas operation site including, but not limited to, wells, tanks, dikes, pipelines, compressors, separators, storage sheds, etc.
  - f. Location of the neared public road or alley.
  - g. Nearest property line location of structures, domestic water wells, canals, ditches, natural or ordinary high-water mark of surface water within 1,200 feet of the well.
  - h. Nearest property line location of all churches, hospitals, rest homes, schools, preschools, nurseries, and places of public assembly within 1,200 feet of the well.
  - i. Type of derrick, if any, to be used, including the height thereof.

- j. Location of the well in relation to any FEMA-designated Special Flood Hazard Area.
- k. A vicinity map/context map clearly delineating the proposed well site in relation to the surrounding area and including the names of all roads.
- l. Proposed routes of ingress, egress and regress to the proposed oil operations site, indicating the locations and size of all driveways (including those on the adjacent property and the opposite side of the street), curb return radii, curb cuts and location and size of sidewalks and ambulatory ramps when and where required. Include types and sizes (weight) of equipment to be transported and number of trips the equipment will be making to the site.
- m. Location of existing utilities (water, sanitary sewer, cable television, gas, electric, and telephone) with service sizes, tap and meter locations, service types, grades and direction of flow. Also, related easements that will accommodate more than one utility shall be shown and described.
- n. Location of power poles, guy wires, pad mount transformers, and other major electrical equipment.
- o. Location of existing and proposed fire hydrants and the vehicle lay-of-hose distance.
- p. Current documentation of baseline water testing on a minimum of two domestic wells, down gradient (one may be up gradient if two down gradient wells do not exist), which wells shall be located within one-fourth of a mile of the well site. If two domestic wells are not found within one-quarter mile, the applicant shall install a monitoring well at the well site for such testing. Parameters to be tested, include, but are not limited to, water temperature, pH, specific conductivity, total dissolved solids, major ions, trace elements, radiochemical, and organic constituents as determined by the City Engineer.
- q. Location of all existing and proposed fences, including height and type of materials used.
- r. Area designated for placement of debris during construction and wash out area for concrete trucks.
- s. A statement of how you will obtain water for this site.
  - 1-Letter must include nearest water lines and nearest fire hydrant.
  - 2-Water wells, if approved by Idaho Water Resources, Idaho Department of Environmental Quality of Southwest District Health Department.
- t. A statement that the construction and operation of the well site will comply with all applicable codes and ordinances adopted by the City, including, but not limited to the Fire Code.

### 3. *Site Plan 2 – Drilling Layout*

- a. Temporary Drilling Layout
- b. Final Pad Layout
  - Layouts should include:
    - 1-List all equipment, tanks, and temporary structures.
      - a-List type of material tanks are constructed of, height, and capacity.
      - b-Detailed piping layout of the well site.
      - c-Location of all automatic emergency shut off valves that can be operated remotely.

- 2-Identify structures for human occupancy (office space or housing) and what type of unit (e.g. storage type building, recreational vehicle, travel trailer, manufactured home, etc.).
- 3-If structures are temporary, please indicate period of time that structures are planned to be on site.
- 4-Staging area for vehicles and equipment.

4. ***Certificate of Insurance*** – As required by Chapter 19 of Title 10, Fruitland City Code.
5. ***List of All Chemicals and Hazardous Material Stored and Maintained on Site*** – Include Hazardous Material Inventory Statement (HMIS) and Material Safety Data Sheet (MSDS) for each chemical. List of all non-reactive and non-radioactive tracing additives into all drilling fluids, including the formula identifying such additive(s). The written formula shall be unique for each permitted drill site, so that effects on water sources can be most effectively traced.
6. ***PPC Plan*** – (Preparedness, Prevention and Contingency Plan)
  - a. Ten (10) copies delivered to City for distribution to all Emergency Responders at least 30 days prior to drilling.
  - b. Provide an appropriate site orientation and training as determined by the Fire Chief. Prior to any drilling operations. Cost and expense to be borne by the Applicant.
7. ***Environmental Impact Plan*** – A narrative describing the environmental impacts of the proposed project on the site and surrounding land and measures to protect or mitigate such impacts. A copy of any remediation and/or mitigation plan filed with the State must be submitted to the City and approved prior to the commencement of operations.

