

October 23, 2023

A regular meeting of the Fruitland City Council was held at Fruitland City Hall on the above date at 7:00 P.M.

PRESENT: Brian Howell, Tom Limbaugh, Jeff Carpenter, Kari Peterson, Ed Pierson.

ABSENT: None.

STAFF PRESENT: Levi Howell, Mark Little, JD Huff, Rick Funk, Matt Brock, Danny Little, Stuart Grimes, Jesse Wetzel.

OTHERS PRESENT: Chad Owens, Teirette Kapoor, Wade Carter, Corey Evan, Taylor Campbell.

Mayor Howell called the meeting to order and roll was taken.

Councilor Limbaugh moved to approve the September 25, 2023 and October 4, 2023 minutes. Seconded by Councilor Carpenter. Motion carried.

The October 2023 Fruitland Planning & Zoning Commission Report was presented by Zoning Administrator, Danny Little. Councilor Peterson moved to approve the report. Seconded by Councilor Pierson. Motion carried.

Teirette Kapoor, representing Treasure Valley Classical Academy (TVCA), 500 SW 3<sup>rd</sup> Street, explained to the Council that TVCA is asking permission to raise a large American flag between two Idaho Power ladder trucks in front of the school on November 10, 2023 from 9:00 A.M. to Noon for a Veteran's Day program. Idaho Power staff will be on sight to ensure safety and TVCA will have staff on site to direct traffic. Councilor Pierson moved to approve the street use request. Seconded by Councilor Limbaugh. Motion carried.

The Council reviewed a special event application submitted by West Valley Church for a "No Boo's Just Jesus Trunk or Treat" to be held on October 29, 2023 from 4:00 P.M. to 6:00 P.M. There will be several vehicles passing out candy to trick or treaters, one bounce house and a food truck. Councilor Pierson moved to approve the special event request. Seconded by Councilor Peterson. Motion carried.

The Council reviewed a special event application submitted by Fruitland High School (FHS) for a "Truck or Treat" event on October 31, 2023 from 9:00 A.M. to 2:00 P.M. to celebrate Halloween and encourage students to support local food vendors. The School asked permission to have several food trucks lined up on Iowa Avenue. City Staff expressed concerns regarding the food truck being located on a City street. Wade Carter, representing FHS, explained that they will move the food trucks to the south end of the parking lot in front to the district office on Iowa Avenue. Councilor Peterson moved to approve the special event request. Seconded by Councilor Pierson. Motion carried.

The Transportation Engineer Report was reviewed. Councilor Carpenter moved to approve the report. Seconded by Councilor Limbaugh. Motion carried.

The Water/Sewer Engineer Report was presented by Water/Sewer Engineer, Levi Howell. Councilor Limbaugh moved to approve the report. Seconded by Councilor Carpenter. Motion carried.

The Council reviewed a memo from Water/Sewer Engineer, Levi Howell explaining that Ardurra is requesting approval to complete the following grant related items:

1. The application for the emerging contaminates grant needs to be submitted by March 31, 2024. Application process cost is \$6,000.
2. A Wastewater Master Plan Letter of Interest (LOI) is needed for a potential 50/50 grant match. LOI cost is \$4,000.
3. A Letter of Interest needs to be submitted for a potential water upgrade grant. LOI cost is \$4,000.

Councilor Limbaugh moved to approve the requested funds for the needed application and Letters of Interest. Seconded by Councilor Carpenter. Motion carried.

The September 2023 Police Department Activity Report was presented by Chief Huff. Councilor Pierson moved to approve the report. Seconded by Councilor Limbaugh. Motion carried.

The September 2023 Fire Department Activity Report was presented by Chief Little. Councilor Pierson moved to approve the report. Seconded by Councilor Carpenter. Motion carried.

The September 2023 Public Works Department Activity Report was presented by Public Works Director, Matt Brock. Councilor Carpenter moved to approve the report. Seconded by Councilor Little. Motion carried.

The Council reviewed a memo from Public Works Director, Matt Brock explaining that funds were allocated in the FY2023-2024 budget to replace a vehicle in the street fund and another in the water fund. After obtaining pricing for the needed vehicles via the statewide contracts, the cost for the vehicles are \$16,000 greater than budgeted. Matt is asking for an additional \$12,000 from Street, Capital Projects and \$4,000 from Water, Capital Projects. Councilor Limbaugh moved to approve the additional funds requests. Seconded by Councilor Pierson. Motion carried.

The September 2023 Building Department Activity Report was presented by Building Official, Danny Little. Councilor Limbaugh moved to approve the report. Seconded by Councilor Carpenter. Motion carried.

The Council reviewed a property disposal request submitted by Building Official, Danny Little asking permission to dispose of a 2008 GMC Canyon Pickup at Public Auction. Councilor Pierson moved to approve the property disposal request. Seconded by Councilor Peterson. Motion carried.

The September 2023 Technology Department Activity Report was presented by IT Manager, Jesse Wetzel. Councilor Pierson moved to approve the report. Seconded by Councilor Carpenter. Motion carried.

The September 2023 Ambulance Department Activity Report was presented by Ambulance Director, Rick Funk. Councilor Pierson moved to approve the report. Seconded by Councilor Carpenter. Motion carried.

Ambulance Director, Rick Funk explained to the Council that Payette County Paramedics has been awarded a grant in the amount of \$5,389.96 for the purchase of an Airway management trainer, critical airway management trainer, and an Ambu Junior airway management trainer. Councilor Carpenter moved to approve the grant participation. Seconded by Councilor Peterson. Motion carried.

The September 2023 Finance Report was reviewed by the Council. Councilor Carpenter moved to approve the September 2023 Finance Report. Seconded by Councilor Pierson. Motion carried.

The Treasurer's Quarterly Financial Report was reviewed by the Council. Councilor Peterson moved to approve the Treasurer's Quarterly Financial Report. Seconded by Councilor Pierson. Motion carried.

The October 1, 2023 Cash Forward Statement was reviewed. Councilor Peterson moved to approve the report. Seconded by Councilor Pierson. Motion carried.

The Council reviewed the 2022-2023 Audit engagement letter with Poulsen, Vanleuven & Catmull, PA. Councilor Peterson moved to approve the audit contract. Seconded by Councilor Carpenter. Roll call vote: Limbaugh, aye. Carpenter, aye. Peterson, aye, Pierson, aye. Motion carried.

The September 2023 bills were reviewed by the Council. Councilor Pierson moved to approve the bills. Seconded by Councilor Peterson. Motion carried.

Councilor Pierson moved to adjourn. Seconded by Councilor Carpenter. Motion carried at 7:41 P.M.

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Brian Howell, Mayor

ATTEST:

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Suzanne Percy, City Clerk